

Agenda - CTAE Advisory Committee Meeting  
Wednesday, October 25, 2023  
Virtual

- ” Welcome
- ” Approve previous minutes: [June](#) and [September](#)
- ” [Recommendation draft for 2023-2024](#)
- ” Approve 2023-2024 recommendation
- ” Leadership for next year
- ” Review
  - | Membership
  - | Approve updated meeting schedule (see highlighted changes below)

September 27, 2023	February 28, 2024 Creating Excellence
<b>October 25, 2023 virtual</b>	March 20, 2024 virtual (Perkins)
November 29, 2023 (Counselor)	April 24, 2024 (Field Trip)
<b>December 13, 2023 (Field trip) Check</b>	

## Minutes (draft)

### Members in attendance

Dan Marshall (co-chair), Luann Moy, David Remick, Jamie Carfang, Diane Murphy, Steve Ward, Cynthia Hatch, Lida Anestidou, Stacey Butler, Rosalita Santiago, Jim Egenrider, Margaret Chung, Michele Coffman, Pam Nagurga, Kris Martini, Phyllis Gandy,

Approval of June and September 2023 minutes: By consensus

### Discussion on draft 2023-2024 recommendations to ACTL

The Committee will request that APS Provide a 1.0 CTE testing coordinator to provide state approved credentialing support to teachers and students.

For the current year the position of CTE Testing Coordinator is funded with Perkins funds. Kris explained the background and credentials required for this position.

Committee members provided comments to improve the draft recommendation:

- Add CTAE student numbers (currently numbers for the last 3 years are in the Appendix)
- Clarify that workplace readiness is given to all 1st year students to allow for specialization in 2nd year (i.e., workplace readiness is the basis for stackable credentials/certifications)
- Add a sentence to highlight the reason(s) these certifications matter: “Regardless of whether the students enter college or move directly into their careers, these certifications are in-demand by industry and make these students more competitive in the workforce.” and then maybe pull something from <https://www.vcwalexandriaarlington.com/News/The-Importance-of-Basic-Professional-Skills>”
- Add a sentence regarding graduation requirements in the background and use the phrase *durable skills* “Career and technical education credentials satisfy graduation requirements and can include industry certifications, state licensure examinations, a national occupational competency assessment, and the Virginia workplace readiness assessment”
- Growing industry need for credentials; they are stackable thus they build-on and/or lead to degrees
- Add a slide with the top certifications
- Overall make background factual and not repeat what’s in the solution section

Motion to approve with changes per committee unanimously passed

ACTL meeting on November 1, presentation between 7:58pm -8:22pm, Kris will send link for those wanting to join online.

Leadership discussion: chair-co/chair and secretary terms end June 2024. These positions require a 2-year commitment

Meeting dates: only 2 virtual meetings, all others in person

Field trip 1: NVCC medical campus (MEC) - December 13, 2023

Field trip 2: NVCC Alexandria campus - April 24, 2024

During these trips there would be discussions and presentations on pathways and new opportunities relevant to CTAE, especially on health sciences. An example of a career path with opportunities toward graduate degrees is the Occupational Therapy (ACC offers dual enrollment), under which an NVCC student may go all the way to a Masters or doctoral degree.

Other topics

– *Fast Forward:* an opportunity thex0 0 12 72 45e( pr) (al)1alesree.