



Notice of Addendum No. 2

Date of Addendum No. 2: January 19, 2023

**Arlington Public Schools
Procurement Office**

Request for Proposal 82FY23

Request for Proposal Title:	Secondary Mathematics Select Courses
Request for Proposal Number:	82FY23
Request for Proposal Issue Date:	December 21, 2022
Pre-Proposal Conference:	January 6, 2023 (Refer to Request Title Page 2)
Proposal Due Date and Time:	January 24, 2023, No Later Than 11:59 P.M. (EST)
Procurement Office Representative:	Danielle Godfrey Assistant Director of Procurement (703) 228-6126, danielle.godfrey@apsva.us

Modifications to the RFP: The following modifications in Section X. Appendix E – Sample Form Agreement, Section XI. Appendix F - Pricing Schedule – Professional Learning and Coaching and a separate editable Section XII. Appendix G. Technical Requirements Part I and Part II. Revisions are made to RFP 82FY23 through Addendum No.2. Modifications are highlighted in **red** for additions and **black** for deletions.

**DELETE Section X. Appendix E – Sample Form Agreement
Section XI. Appendix F - Pricing Schedule – Professional Learning and Coaching and
Section XII. Appendix G. Technical Requirements Part I and Part II.**

**REPLACE WITH Section X. Appendix E – Sample Form Agreement
Section XI. Appendix F - Pricing Schedule – Professional Learning and Coaching and
Section XII. Appendix G. Technical Requirements Part I and Part II.**

Q1. Will the initial contract be for three years, or one year with two renewals?

A1. Please see the Contract Term

named in this Contract are reduced or the terms of the Contract are made more favorable to purchase anywhere in the United States or a special or other edition of any book named in the contract is sold outside of Virginia at a lower price than contracted in the Commonwealth, the publisher shall grant the same reduction or terms to APS and give APS the option of using such special or other edition adapted for use in Virginia and at the lowest price at which such special edition is sold elsewhere and the contract shall so state.

Scope of Work

The Contractor agrees to perform the services described in the Contract Documents (hereinafter the "Work"). The

Right to Terminate Contract

APS has the right to terminate this Contract for convenience at any time, or for default, all pursuant to the provisions of the Terms and Conditions.

Payment Procedures:

Contractor shall submit invoices for its Work, and such invoices will be processed by APS, all in accordance with the provisions of the Terms and Conditions.

Assignments

This Contract is not assignable by Contractor without the express written consent of APS, and APS shall be under no obligation to grant such consent. Sale, assignment or transfer of a controlling interest in the Contractor shall be deemed an assignment for purposes of this provision and shall be grounds for termination of this Contract if consent of APS is not obtained. It is understood by APS that Contractor may use Subcontractors for performance of parts of

Binding Agreement

The Owner and the Contractor each binds itself, its successors and assigns to the other, its successors and assigns, in respect of all covenants, terms, conditions and obligations contained in each of the Contract Documents.

The Work shall be performed in accordance with the above-referenced Contract Documents and is the complete agreement between APS and the Contractor and may not be altered except by written amendment signed by APS and the Contractor in compliance with the requirements of the Contact Documents.

The signatures of APS and the Contractor, or their authorized representatives, are set out below in acknowledgment and acceptance of this Contract.

IN WITNESS WHEREOF, APS and Contractor have executed this Agreement as of the date written above.

Acceptance:

Arlington Public Schools		Name of Contractor	
Authorized Signature:	_____	Authorized Signature:	_____
Printed Name	<u>David J. Webb, C.P.M.</u>	Printed Name:	_____
Title:	<u>Director/Procurement Agent</u>	Title:	_____
Date:	_____	Date:	_____

X. Appendix F

Pricing Schedule- Professional Learning and Coaching

Product	Description	UOM	In Person	Virtual	Subscription Length (years)
	<p>(Note: Offeror to Provide description and the number of Professional Learning and Coaching sessions included in each year of the three (3) year Subscription) An Additional Professional Learning and Coaching line is provided for any line items outside of the Subscription. Professional Learning & Coaching is to be provided for an estimated number of Two Hundred (200) Teachers.</p>				

I. Special Provisions

DI.E Technical Proposal Instructions:

1. The Offeror must submit the following information in the Technical Proposal in Tab 2. This information will be considered the minimum content of the Proposal. Proposal content shall be arranged in the same order and identified with headings as presented herein:
 - a. Name of Offeror submitting Proposal; main office address; when organized; if a corporation, when and where incorporated; appropriate Federal, State, and County registration numbers.
 - b. Understanding of the problem and technical approach.
 1. Statement and discussion of the requirements as they are analyzed by the Offeror.
 - 2.

XIV. Appendix I

Publisher (Publisher or Non-Publisher) Certification and Agreement

Introduction

For the purposes of this document, the term "Resources" means

Publisher's Certification

Only one copy is required per Proposal submission provided all Resources submitted are included below.

Print and complete additional pages if more space is necessary.

The publishing company indicated above submits the following primary materials to APS for consideration in resource approval process.



Publisher Certification

Publisher's Agreement

Only one copy is required per Proposal submission.

The Publisher agrees to the following:

1. After submission of a Resource to APS for consideration in the Resource approval process, the Publisher will promptly inform APS in writing of any changes made in the Resource prior to its approval by the School Board.
2. If any factual or editing errors are identified in a Publisher's Resource following its approval by the School Board, the Publisher will submit a corrective action plan to APS within 30 days of being notified by APS of the errors. Each corrective action plan must be tailored to the materiality of the errors identified and must be implemented in the manner most conducive to and least disruptive of student learning. Corrective action plans may include, but are not limited to: a) corrections upon reprinting of the resource; b) corrective edits to an online resource; c) electronic errata sheets posted on the Publisher's and APS's Web sites; d) print errata sheets provided to schools for insertion into Resources; e) replacement books; and f) return of the Resource and refund of any payment made for the Resource. Upon approval of the corrective action plan, the Publisher will implement the plan at the Publisher's expense.
3. If, upon being notified by APS of factual or editing errors in an approved resource, the Publisher disputes that the Resource contains such errors, the Publisher must submit a written explanation of its position to APS within 30 days of receiving notice from APS of the error. Upon request, the Publisher may meet with APS. The School Board reserves to itself the right to make a final determination of whether the Resource contains a factual or editing error. If the School Board

Addendum No. 2 must be signed, dated and submitted via the secure cloud-based file sharing platform specified in the RFP prior to the Proposal Due Date and Time stated above OR acknowledgment of receipt of this Addendum may be noted on the Request.

Name of Offeror: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Issued By:

Danielle Godfrey

Assistant Director of Procurement

(703) 228-6126, danielle.godfrey@apsva.us